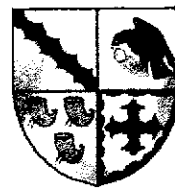


Culcheth and Glazebury Parish Council



Minutes

Parish Council Meeting

Meeting held at 7.30pm on Tuesday 13th February 2024

at Glazebury Methodist Church

PART 1 Welcome & Open 7.30pm

Present

Councillors K Bland, J Seddon, S Bland, B Alldred, P Holmes, N Johnson, , C Smith
Clerk

- 1. To receive member's apologies for unavoidable absence**
Cllr Allen, Benson, and Carr
- 2. 2.1 Code of Conduct – Declaration of Interests** None
2.2 Localism Act 2011 – Dispensations None
- 3. To approve the Minutes of the Parish Council Meeting held on 9th January 2024**

Resolved to approve the Minutes of the PC Meeting held on 9th January 2024, which are agreed as a true record, agreed by all present

- 4. Matters arising [for items not included on the agenda below]**
None

5. Police

Report for January 2024 for Culcheth, Glazebury & Croft

Engagement/activity - January

Surgeries

Trucam – Wigshaw Lane, Mustard Lane, Common Lane, Warrington Road

Radar – Smithy Lane

Ukrainian Family Hub

Engagement with schools

The below stats outline incidents reported 01/01/2024 – 31/01/2024

Anti-Social Behaviour – reports	Culcheth: 0	Glazebury: 0	Croft: 0
Burglary Dwelling – 4 report	Culcheth: 3	Glazebury: 1	Croft: 0
Burglary Others – reports	Culcheth: 0	Glazebury: 0	Croft: 0
Vehicle Crime / Offences – report	Culcheth: 0	Glazebury: 0	Croft: 0
Criminal Damage – report	Culcheth: 0	Glazebury: 1	Croft: 0

Report compiled by PCSO Morris (01/02/2024)

Police were thanked for attending. Discussion was about speeding traffic use of Trucam and SID's. Councillors requested feedback on the data and where it goes, usually the traffic police. Councillors to speak to WBC.

6. Planning Committee

6.1 To approve the Minutes of the Planning Committee Meeting held on 30th January 2024

Resolved to approve the Minutes of the Planning Committee Meeting held on 30th January, which are agreed as a true record, agreed by all present

6.2 Review current applications

Application Reference	Application Type	Location Details	Proposal	Date by/ comment
2024/00125/FULH,	Full Planning	70 Hampson Avenue, Warrington, WA3 5RX	Single storey side extension	by 23 February 2024 NJ
2023/01535/FULH	Full Planning	63 Fowley Common Lane, Warrington, WA3 5JN	Extension garage to existing with a 1st floor bedroom and en-suite above.	by 23 February 2024 CS
2024/00122/TPO	TPO	29 Twiss Green Lane, Warrington, WA3 4BZ	Remedial root pruning to 1 no. tree	No comment
2023/01540/FUL	Full Planning	: Lions Den Holcroft Lane, Warrington, WA3 5AE	Proposed 4 no. detached dwellings &	Comment submitted
2024/00013/TPO	TPO	38 Common Lane, Warrington, WA3 4HA	2024/00013/TPO	No comment
2023/01521/FULH	Full Planning	72 Culcheth Hall Drive, , Warrington, WA3 4PX	Single Storey Rear Extension	Refused
2023/01463/FULH	Full Planning	293 Warrington Road, WA3 5LE	Proposed front extension to ,,,,,	Refused

6.3 Agree comments for submission

No further comments.

6.4 To approve delegation to the Clerk between meetings

Clerk to submit comments between meetings under delegated powers

7. Land & Environment Committee

7.1 To approve the Minutes of the Land & Environment Committee Meeting held on 30th January 2024

Resolved to approve the Minutes of the Land & Environment Committee Meeting held on 30th January, which are agreed as a true record, agreed by all present

7.2 Clerks report

- (i) WBC-TEQ-581448828 Trees issue 29/1/24 Open at trees assessment stage
- (ii) WBC-TCM-568848053 Traffic management Open at assessment stage
- (iii) No replies from Culcheth Eagles [sent emails & letters}
- (iv) Christmas lights removed by WBC, for emergency tree work, have been delivered to the Office.
- (v) SID is awaiting installation by WBC
- (vi) PPM have redone the PC logo, initially for the noticeboard.
- (vii) The garage door is in place.
- (viii) Bus shelters - outside the play area is PC.
 - ivy is growing on the bus shelter, this can be added to the gardening tasks.

7.3 Report [to include Community Day, Shaw Street]

- (i) Cllr S Bland updated on Community Day. Bookings have been made and the schedule is ready, with times of 12-4.30pm.

8. Finance

8.1 To approve the Minutes of the Finance Committee Meeting held on 30th January 2024

Resolved to approve the Minutes of the Finance Committee Meeting held on 30th January, which are agreed as a true record, agreed by all present

8.2 To approve the Minutes of the Finance Committee Meeting held on 8th February 2024 For next month

8.3 Clerks report

See also 7.2

Domain name preferences discussed. Asked Netwise to do a search for availability.

Scribe ongoing for review by scribe link person.

To liaise with Internal Auditor re Scribe accounts.

Payment sent to Elan for SID.

Assets review only feedback from CB.

Councillors to feedback comments on assets to the Clerk

8.4 To consider an appropriate memorial

Raised at Finance meeting. Cllr Seddon indicated the family do not want a memorial; the foundation has been set up.

8.5 Review and approve payments to be made.

FEBRUARY PAYMENTS 2024						
Date	Cheque / DD SO	Supplier	NET	VAT	Description	Total
Between meetings						
23/01/2024	5031	T Rogers-Smith	167.31	26.67	ink / defib pads	193.98
08/02/2024	5032	Culcheth Sports Club	500.00	0.00	for Defibrillator cabinet	500.00
08/02/2024	5033	City Illuminations	120.00	30.00	Light switch off	150.00
February meeting						

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February meeting						

13/02/2024	5034	Garden Doctor	70.00	0.00	Top up pay for December INV 1505	70.00
13/02/2024	5041	Fresh start waste	5.64	1.13	Refuse collection	6.77
13/02/2024	5036	PPM	40.00	8.00	Logo	48.00
13/02/2024	5037	Mr Lees	350.00	0.00	Replacement cheque for 4622 and 4722	350.00
13/02/2024	5040	T Rogers-Smith	25.20	0.00	Printing library	25.20
13/02/2024	SO	Garden Doctor	430.00	0.00	Grounds Maintenance	430.00
13/02/2024	DD	J Todd & Co	27.50	5.50	Payroll inv 66838	33.00
13/02/2024	SO	Alex West	36.00	7.20	Play Area Inspections	43.20
13/02/2024	SO	Alex West	100.00	20.00	Cleaning teen shelter	120.00
13/02/2024	SO	Alex West	1658.23	331.65	Litter contract	1989.88
13/02/2024	SO	EON	33.02	1.65	Electricity	34.67
13/02/2024	SO	Torus	59.43	0.00	Garage rent	59.43
13/02/2024	DD	Three	35.00	7.00	Mobile / internet	42.00
13/02/2024	SO,DD & 5038,5039	Staff costs	1822.20	0.00	Staff costs	1822.20
TOTAL			5479.53	438.80		5918.33

[Clerk part 2]

8.6 Budget revisions

None received. Only amendment to date is to reduce amount for waste collection, [error] and to add the difference to staffing.

9. Borough Councillor Report

None

10. Correspondence

Christmas lights – tree work and units used submission has been queried.

Residents – various [some passed to Councillors, 5 so far in February for Clerk]

Emails February to date 100+

Banks statements

SLCC

11. Items for future agenda / discussion

Windmill fund

Grit bin – agreed to order as within the budget.

Tree replacement to be discussed at Land and Environment.

12. Chairman's Communications

Newchurch service for the new Rector.

Remembrance Day to move forward.

13 To confirm Date & Venue of next meetings

27th February 6pm Land & Environment Committee Library

12th March 7.30pm PC Meeting Library

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27th February 6pm Land & Environment Committee Library

12th March 7.30pm PC Meeting Library

This meeting will be closed and opened to the public.

Meeting opens to the Public

Three in attendance

Topics raised are noted :

Council Tax; TM190 Field Meter; boxes near King Street – check what these are for.

PART 2

Clerk

Discussion regarding the role, review of the role etc

Confidential to be noted separately.

Signature

Date